

Name of activity, event, and location	BBQ at village Festival	Date of risk assessment	May 2023	Name of person doing this risk assessment	Chris Wood
	Written with Shavington Village Festival in mind but relevant to other events	Date of next review	May 2024, or earlier as appropriate		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>A hazard is something that may cause harm or damage.</p> <p>The risk is the harm that may occur from the hazard.</p>	For example: young people, adult volunteers, visitors	<p>Controls are ways of making the activity safer by removing or reducing the risk.</p> <p>For example, you may use a different piece of equipment, or you might change the way you do the activity.</p>	<p>Keep checking throughout the activity in case you need to change what you're doing or even stop the activity.</p> <p>This is a great place to add comments which will be used as part of the review.</p>
Behaviour - Risk of over excitement	All Present	<ul style="list-style-type: none"> Everyone to follow section code of conduct that sets clear expectations and behaviour standards. Remove YP (or adults) from the BBQ stall if behaviour come unsuitable/dangerous 	
Emergency aid	All Present	<ul style="list-style-type: none"> A qualified first aider is present throughout the activity. A first aid kit will be on site during the activity. 	
Burns from BBQ grills	All Present	<ul style="list-style-type: none"> Only adults should operate the grills. Keep a safe distance between grills and public areas, blocking with tables or cordons. Clearly mark restricted areas and have volunteers monitor these areas. 	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety.

Fires from BBQ grills	All Present	<ul style="list-style-type: none"> • Have fire extinguishers on hand during the event. • Keep grills away from flammable materials, such as side walls of gazebo. 	
Injuries from sharp cooking utensils	All Present, but mostly YP	<ul style="list-style-type: none"> • Only adults should handle sharp utensils, knives etc. • Store knives safely when not in use. 	
Allergic reactions to food	All including general public	<ul style="list-style-type: none"> • Clearly label all sale items with potential allergens. • Confirm with public when they order food that they have no known allergies. 	
Slips, trips, and falls	All including general public	<ul style="list-style-type: none"> • Keep the area clean and free of obstacles. • Any hazards that can't be removed, e.g., gazebo guides lines will be clearly highlighted so they stand out. 	
Dehydration or heatstroke and sunburn on hot days	All Present	<ul style="list-style-type: none"> • Plenty of water to be provided to all people helping with the BBQ and encouraged to drink frequently. • Breaks to be provided to allow all people involved to step away from grills, get some fresh air etc. • If anyone displaying any signs of heatstroke, trained First Aider to take over with that person, get them into shaded area, plenty of drink and loosen clothing. If situation worsens to an extreme level, emergency services will be contacted. • All participants encouraged to apply sun cream ahead of the event, and there will be a supply at the location for this to be topped-up as needed. 	
Bad weather causing injuries or damage	All Present	<ul style="list-style-type: none"> • There will be a gazebo in place that will provide protection up to a certain point. If weather extreme and gazebo in danger of blowing away, it will be taken down. • If weather too poor, cold wet, windy etc, BBQ will be stopped. 	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety.

Lost children	YP	<ul style="list-style-type: none"> • A designated meeting place will be setup for children. • Leaders will make a note of all children that are helping on the day and set a clear 'no wandering off without telling us' policy. • Children that are helping will be engaged to ensure they don't get bored which can lead to the wandering. 	
Overcrowding and/or unruly behaviour from general public	All including general public	<ul style="list-style-type: none"> • A plan will be in place on the day in case of overcrowding, such as temporarily shutting down the BBQ while people disperse. • In case of unruly behaviour, adults/leaders will speak to the people in question if safe to do so. YP will be moved away from the area by an adult/leader. • If things get too out of hand, BBQ to be shut down and packed away, and if too extreme, police contacted 	
Food and drink spills causing slips	All including general public	<ul style="list-style-type: none"> • Area around BBQ will be regularly patrolled and clean up any dropped food immediately. 	
Littering and environmental damage	Scout Group reputation	<ul style="list-style-type: none"> • Plenty of bins in the vicinity of the BBQ will be provided. • In addition to the ad-hoc clean-ups, a clean-up team will scan the area post-event and deal with any rubbish etc from the BBQ 	
Inadequate toilet facilities leading to discomfort or at worse public	All Present	<ul style="list-style-type: none"> • YP to be made aware if they need to use the toilet, and a leader will chaperone any YP to the Scout Hut when this is needed. • Provide regular breaks for all involved 	

You can find more information in the [Safety checklist for leaders](#) and at scouts.org.uk/safety.